

A/C/1 (09/14)

Annual Review of Statement of Special Educational Needs

AGENDA

- Introductions
 - Agree who will chair meeting
1. **PUPIL DETAILS**
Check if information is still correct.
 2. **NEEDS (Section 2)**
Have the pupil's needs or circumstances changed substantially since the statement was issued?
 3. **PROVISION (Section 3)**
Summarise the provision that has been made over the last year.
 4. **PROGRESS (Section 4)**
 - a) what were the targets for last year?
 - b) what are pupil's, parents'/carers' and school's view of his/her progress?
 5. and 6. **GOALS FOR NEXT YEAR (Sections 5 and 6)**
 - a) What are pupil's, parents'/carers' and school's goals for the next year?
 - b) What are the agreed goals? and what provision will be made to support the pupil in achieving these?
 7. **HOPES AND ASPIRATIONS (Section 7)**
What are pupil's, parents'/carers' and school's hopes and aspirations for the end of the Key Stage, or next Key Stage if approaching transition?
 8. **SETTING (Section 8)**
 - a) Is the school/setting still able to meet the pupil's needs?
 - b) What are the plans for moving on to the next phase of their education (if relevant)
 9. **ACTIONS FOR SCHOOL/SETTING (Section 9)**
What does the school/setting need to do next?
 10. **RECOMMENDATIONS FOR THE COUNCIL (Section 10)**
 11. **HOME-SCHOOL TRAVEL (Section 11)**
For pupils who are supported with Home-School travel only
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